



St. Paul's

LUTHERAN SCHOOL

"Building the Foundation for Lifelong Learners"

Enrollment Process

Thank you for your interest in St. Paul's Lutheran School! If you have not been to our campus to tour our facility and meet our faculty and staff, please call our office, 410-592-8100, to arrange an appointment. If you have already taken the tour and met with us, then you are ready to move ahead and submit an application.

Our application, enrollment, tuition and financial aid procedures are all handled through TADS, a school management service provider. To begin the application and enrollment process, you will need to begin at the St. Paul's Lutheran School web site, www.stpaulseagles.org. Once at the St. Paul's website, click on the *admissions* tab, scroll down to *How to Apply*. Select the *Click Here* tab. This will take you to the TADS website. On the TADS site, click on *create a new account* link. You will need to create an account and complete the forms and all will be submitted online. At this point you will be required to pay a non-refundable application fee.

After the terms and conditions of the application process are completed, which may include but is not limited to obtaining records from your previous school, readiness testing, and teacher/parent discussion, you will receive notice of the school's decision. After your child has been accepted, you will receive an e-mail from TADS allowing you to complete the enrollment process on-line. At this point you will be required to pay the enrollment fee, the technology fee and set up a payment plan for tuition. When you have completed this step, your child will be successfully enrolled at St. Paul's Lutheran School.

Welcome to the family!